

## AUTHORIZATION FOR RELEASE OF PATIENT INFORMATION

**Patient Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Other Names Used:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Social Security Number:** XXX -- \_\_\_\_ - \_\_\_\_\_

I, the undersigned, authorize the release of or request access to the information specified below from the medical record (s) of the above-named patient.

**PATIENT INFORMATION IS NEEDED FOR: PLEASE SELECT ONE OPTION**

- Continuing Medical Care   
  Military   
  Personal Use   
  School   
  Insurance  
 Legal Purposes   
  Social Security/Disability   
  Other: \_\_\_\_\_

**DATE (s) OF TREATMENT:** \_\_\_\_\_

**INFORMATION TO BE RELEASED OR ACCESSED:**

- |  |  |   |                                      |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> Clinic Notes          | <input type="checkbox"/> Consultation Report | <input type="checkbox"/> Immunizations                | <input type="checkbox"/> All Records |
| <input type="checkbox"/> Procedure Notes       | <input type="checkbox"/> EKG Reports         | <input type="checkbox"/> Medication/Prescription List |                                      |
| <input type="checkbox"/> Lab/Pathology Reports | <input type="checkbox"/> Radiology Reports   | <input type="checkbox"/> Problem List                 |                                      |
| <input type="checkbox"/> Behavioral Health     | <input type="checkbox"/> Radiology Images    | <input type="checkbox"/> Other _____                  |                                      |

**FORMAT REQUESTED FOR INFORMATION TO BE PROVIDED:**

- Paper     Electronic media, as available

**Note: This form must be fully completed.**

**METHOD OF DELIVERY:**

- Pick Up (You will be notified via a telephone call when records are ready for pick up)  
 Mail to Address listed below  
 Fax (Provide recipient information below)

Physician/Clinic name to release your records \_\_\_\_\_ Phone \_\_\_\_\_

Address (City, State and ZIP Code) \_\_\_\_\_

**May release the above information to:**

\_\_\_\_\_  
Name of Person or Practice \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
Address (City, State and ZIP Code) \_\_\_\_\_ FAX Number \_\_\_\_\_

I understand that my records are confidential and cannot be disclosed without my written authorization, except when otherwise permitted by law. Information used or disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and no longer protected. I understand that the specified information to be released may include, but is not limited to: history, diagnoses, and/or treatment of drug or alcohol abuse, mental illness, or communicable disease, including Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS).

I understand that treatment or payment cannot be conditioned on my signing this authorization, except in certain circumstances such as for participation in research programs, or authorization of the release of testing results for pre-employment purposes. I understand that I may revoke this authorization in writing at any time except to the extent that action has been taken in reliance upon the authorization. I understand I may be charged a retrieval/processing fee and for copies of my medical records according to Texas Licensing law.

This authorization will expire One Hundred Eighty (180) days from the date of my signature unless I revoke the authorization prior to that time or unless otherwise specified by date, event, or condition as follows: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Patient or Legally Authorized Representative

\_\_\_\_\_  
Printed Name of Patient or Legally Authorized Representative

For Department Use: MRN/Acct # \_\_\_\_\_ Relationship to Patient \_\_\_\_\_